

	<b>2005-2006 CAMPUS HOUSING INFORMATION</b>
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## **WELCOME TO LTSP HOUSING!**

### **TABLE OF CONTENTS:**

- I. General Housing Information
- II. Housing Options
  - A. Studios
  - B. Apartments
    - a. Wiedemann Center Apartments
    - b. Perimeter Apartments
- III. Important Information
  - A. Food Services
  - B. Community Life
  - C. Vaccination Policy
  - D. Summer Occupancy
  - E. Leases

### **DEADLINE FOR FALL OCCUPANCY**

**APRIL 30, 2005**

Submit applications to:

Pr. Marcia Bell

Director of Student Services

**Everyone seeking campus housing in 2005-2006 must file a request.**

**This includes those seeking to remain in a unit rented in 2004-05.**

## I. GENERAL HOUSING INFORMATION

Seminary accommodations include 36 one, two, and three bedroom apartments and 36 studio apartments. All of the studios and fifteen of the apartments are located in the Wiedemann Center, an air-conditioned and handicapped accessible building opened in 1998. Twenty-one additional apartments that were created by conversion of former single-family dwellings are located in five older buildings on the perimeter of the campus.

No smoking is permitted in seminary buildings, including inside individual student apartments and studios.

Applications for housing and specific housing assignments are made through the Office of Student Services. Leases/contracts, payments and extension arrangements are the responsibility of the Business Office. Maintenance and repair issues are handled by the Facilities Department.

Please note that in order to be eligible for campus housing you must be a **full-time** student, i.e., registered for a minimum of eight courses per academic year (August through Spring) or four per semester. The only non-students who may reside in campus housing with the student are the student's spouse and/or any dependent children (under 18 or full-time college students).

**NOTE to all "single" housing tenants** ("single" in this usage means all students otherwise eligible as studio residents, **including**, for example, "**resident commuters**" who may be married but who reside singly on the campus): All **such students, whether in a studio or in an apartment, participate in the Refectory Board plan.** Normally there will be no waivers granted from this provision. If in doubt as to whether this applies to you, please contact the Director of Student Services, Marcia Bell, at 215-248-6312 or mbell@ltsp.edu.

## II. HOUSING OPTIONS

### A. STUDIO APARTMENTS (with BOARD) The Wiedemann Center

Each studio is designed for single person occupancy and includes its own bathroom and built-in closet. They also include a kitchenette consisting of two-burner electric range, microwave oven, mini-refrigerator, counter with sink, and wall and base cabinets.

Studios are furnished with a single bed, armchair, desk and chair, dresser, bookshelf, and floor lamp. Residents will probably wish to provide their own desk lamps to supplement the lighting for study (NOTE: halogen lamps are not permitted). The bed includes two storage drawers in its frame and a bookshelf built into the headboard. Please note that the mattress is of the “extra deep” style (approximately 9” in height) and requires appropriately sized fitted sheets. The building is wired for cable TV and internet, and is equipped with locally controlled units for heating and cooling in season. Pets are prohibited in the Wiedemann Center.

Each floor of the building includes a full-service kitchen next to the lounge. The basement includes a large common lounge (Community Room) for use by adults and supervised children in the seminary community, as well as an exercise room and coin-operated laundry.

Storage is available in the basement; each studio tenant is assigned a locker measuring 3’x3’x4’. All other tenant storage must be accommodated within the studio.

Studio contracts automatically ***include the Refectory board contract***; the two elements are not separable. That is, the board contract is mandatory for LTSP students with studio contracts, and no waivers are granted. **A security deposit of \$250 is required for studios. Please submit it with your signed lease.**

Contract terms and fees are as follows for the room-and-board package:

Full Year (8/05 – 5/06): \$7,400  
 August/Fall (8/05-12/05): \$3,705  
 Spring (2/06 – 5/06): \$3,703

A full-year contract includes the January Term. A student who will not reside in campus housing in both the Fall and Spring Semesters will be assessed separately for January Term at a monthly rate.

## B. APARTMENTS

### a. THE WIEDEMANN CENTER APARTMENTS

There are one, two, and three bedroom apartments available. Apartments are unfurnished, except that a kitchen range and a refrigerator are provided.

The basement includes a large common lounge (Community Room) for use by adults and supervised children in the seminary community, as well as an exercise room and coin-operated laundry. Storage is available in the basement; each apartment is assigned a locker measuring 3'x3'x4'. All other tenant storage must be accommodated within the apartment.

The building is wired for cable TV and the internet, and is equipped with locally controlled units for heating and cooling. Pets are prohibited in the Wiedemann Center. It is important to note that it may be difficult to accommodate beds larger than double (full) size in the bedrooms if other bedroom furniture is to be included.

### b. PERIMETER APARTMENTS

These apartments have been created out of former houses, so floor plans vary considerably. A coin-operated washer and dryer are located in the basement of each building. Tenants may install window air-conditioning units with prior approval by the Facilities Department. Apartments are unfurnished, except that a kitchen range and a refrigerator are provided.

Telephone and cable TV service are acquired by direct contract between the student and off-campus vendor. Pets are prohibited, with a carefully limited exception for cats. (See the Pet Policy.) Please be advised that hallways and stairways are narrow and may not accommodate larger furniture.

**A security deposit of one month's rent is required for all apartments. Please submit it with your signed lease.** Rents, which vary within each category according to floor space, **include** gas and electric utilities. Leases begin on only the 1st or 15th of a month (no proration to less than a half-month's rent).

<u>MONTHLY RENTS</u>	<u>WIEDEMANN APTS</u>	<u>PERIMETER APTS</u>
One Bedroom	\$ 630	\$ 600 (avg.)
Two bedrooms	\$ 710	\$ 845 (avg.)
Three bedrooms	\$ 885	\$ 875 (avg.)

**BOARD PLAN RATES (REQUIRED FOR "SINGLE" APARTMENT RESIDENTS AS DEFINED ABOVE; OPTIONAL FOR OTHERS):**

Full-Year (8/04-5/05):	\$2,845
August/Fall (8/04-12/05):	\$1,354
Spring (2/04-5/05):	\$1,354

A full-year contract includes the January Term. A student who will not reside in campus housing in both the Fall and Spring Semesters will be assessed separately for January Term at a monthly rate.

## **IV. IMPORTANT INFORMATION**

### **A. FOOD SERVICE**

When classes are in session, the board contract provides for breakfast, lunch, and dinner, Monday through Thursday, and breakfast and lunch on Friday. A student-operated Food Bank is a source of some very low-cost food.

### **B. COMMUNITY LIFE**

The primary purpose of campus housing is to foster an environment that promotes and supports a community of learning. All residents of campus housing are therefore expected to demonstrate sensitivity to the needs of others for a peaceful and orderly setting in which to study and learn.

The Seminary reserves the right to dismiss any student from campus housing whose conduct or whose family member's conduct, in the seminary's judgment, jeopardizes the safety of the LTSP community or exhibits a disregard for the rights or welfare of others in the community.

### **C. VACCINATION POLICY**

In compliance with Pennsylvania's College and University Vaccination Act, all students residing in campus housing must produce documentation that they have received a one-time meningococcal vaccination or sign a waiver declining the vaccine. Information about the vaccination and waiver forms will be mailed to students who have not previously provided documentation with their lease.

### **D. SUMMER OCCUPANCY**

Students who conclude their programs at the end of the academic year will normally need to vacate campus housing by the end date of their lease or contract (mid to late May). At the discretion of the Seminary, brief extensions at extra charge may be granted, but in no case will an extension beyond July 15 will be granted. This limitation should be noted especially by graduating seniors awaiting a call. Apartment leases are continuous through the summer for tenants with leases in the preceding and following academic years. Summer rental of studios can usually be accommodated, depending on housing needs of the Seminary for special summer programming.

### **E. LEASES**

Please submit your housing application promptly. You will receive an apartment lease or a studio contract by mid-June. Please sign it and return it to the Business Office with the security deposit to reserve your housing assignment. Questions about move-in dates can be directed to the Business Office.



2005-2006
CAMPUS HOUSING REQUEST
Return to the Office of Student Services
7301 Germantown Avenue
Philadelphia, PA 19119
by April 30, 2005

NAME: \_\_\_\_\_
[ ] [ ] [ ]
[last] [first] [initial]

MAILING ADDRESS(ES)

Current: \_\_\_\_\_ Future: \_\_\_\_\_
\_\_\_\_\_
\_\_\_\_\_

Phone: \_\_\_\_\_ Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_ E-mail: \_\_\_\_\_

Effective dates: \_\_\_\_\_ Effective dates: \_\_\_\_\_

All LTSP buildings, including tenants' living space, are smoke free.
[See Campus Housing Application for details of units/fees]
STUDIO REQUEST

I request a studio apartment accommodation in the Wiedemann Center for 2005-06 for the contract
term or terms checked:
\_\_\_\_\_ Full Year or one or two of the following:
\_\_\_\_\_ August/Fall \_\_\_\_\_ January \_\_\_\_\_ Spring

APARTMENT REQUEST\*

I request a \_\_\_\_\_ one bedroom \_\_\_\_\_ two bedroom \_\_\_\_\_ three bedroom campus apartment for 2005-06.
I prefer: \_\_\_\_\_ A unit in the Wiedemann Center \_\_\_\_\_ One of the "perimeter" apartments

Date of occupancy desired (specify month and 1st or 15th): \_\_\_\_\_

Persons who will be occupying apartment with you:

Names of adults: 1) \_\_\_\_\_
2) \_\_\_\_\_

\* The only non-students who may reside in campus housing with the student are the student's spouse
and/or any dependent children (under 18 or full-time college students).

Children: 1) Age \_\_\_\_\_ Gender \_\_\_\_\_ 2) Age \_\_\_\_\_ Gender \_\_\_\_\_
3) Age \_\_\_\_\_ Gender \_\_\_\_\_ 4) Age \_\_\_\_\_ Gender \_\_\_\_\_

SPECIAL CONCERNS, REQUESTS:

[E.g., will your marital status change during 2005-06? Do you have pets? Do you have issues relative to
accessibility? Will you be filing a cat registration form?]

\_\_\_\_\_
\_\_\_\_\_

I have read and agree to abide by all rules and procedures described in these housing materials, including
those provisions concerning food services, dates of occupancy, fees and deposits, and pets.

\_\_\_\_\_ [signature] \_\_\_\_\_ [date]