

The Lutheran Theological Seminary

7301 Germantown Avenue

Philadelphia, PA 19119

215-248-6301

lbugno@ltsp.edu

Job Description 2005-2006

Position: Research Assistant

Date: July 7, 2005

General Description	Research Assistant
Reports to Supervisor:	Either; Professors Timothy Wengert, H. S. Wilson, John Hoffmeyer or Katie Day
Those assisted by this position:	The professors as listed above
Qualifications	Any student who qualifies for Federal Works Study who is a matriculated student in any program offered at LTSP
Specific Tasks:	<ol style="list-style-type: none">1. Assist the professors listed above in general office work2. Photocopying3. Assisting with Library research4. Misc. Duties5. Four – six hours a week

THREE POSITIONS ARE AVAILABLE, ONE HAS BEEN FILLED

Name of FWS Employee: _____

Approval Supervisor: _____ **Date** _____

Approval Human Resources: _____ **Date** _____

Approval Financial Aid Officer: _____ **Date** _____