

**The Lutheran Theological Seminary**

7301 Germantown Avenue

Philadelphia, PA 19119

215-248-6301

lbugno@ltsp.edu

**Job Description 2007-2008**

**Position: Research Assistant**

**Date: June 22, 2007**

<b>General Description</b>	Research assistant to faculty member who advises PhD students TIME LIMITED TO FIVE HOURS A WEEK
<b>Reports to Supervisor:</b>	Reports to: faculty member name who is advisor to a PhD student (Wengert, Rajashekar, Hoffmeyer, Day, Krey, Lange, Robinson, Quivik, Ray)
<b>Those assisted by this position:</b>	ThD advisors
<b>Qualifications</b>	Preferably advisor's own PhD student. Otherwise, any other student (first professional or graduate) if PhD student does not want the job (or can't have it because not able to have FWS)
<b>Specific Tasks:</b>	<ol style="list-style-type: none"><li>1. For six hours per week, to assist the faculty member with any tasks that the faculty member assigns to assist him/her in seminary work or research.</li><li>2.</li><li>3.</li><li>4.</li></ol>

**Name of FWS Employee: \_\_\_\_\_**

**Approval Supervisor: \_\_\_\_\_ Date \_\_\_\_\_**

**Approval Human Resources: \_\_\_\_\_ Date \_\_\_\_\_**

**Approval Financial Aid Officer: \_\_\_\_\_ Date \_\_\_\_\_**

**PAY SCALE - \$10.00 an hour**